Approved For Release 2001/07/12 : CIA-RDP74-00718A002300220001-3

~~CONFIDENTIAL~~

DDS-57-3610

EVS 4
1 X. cc: DDP

~~SECRET~~

5 November 1957

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Personnel Ceiling, Technical Services Staff

25X1A

1. I have today approved of the purchase of a linotype machine for the [redacted] based in part upon assurances from the Acting Chief of Operations, Office of the Deputy Director (Plans), that when this machine is installed TSS will reduce its personnel strength by two positions. The saving in salaries is estimated to offset the cost of the machine in approximately eighteen months.

2. You are directed to keep in touch with this matter and to effect the necessary reduction in the personnel ceiling of the Technical Services Staff when this machine is installed.

/s/

L. K. White
Deputy Director
(Support)

DD/S:LKW:laq
Distribution:
O & 1 - Add
cc: DDP/DDP
C/TSS
D/Pers
Comp
ESA-DD/S
DD/S chrono
DD/S subject
DD/S reading

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